

Following is a list of the approved caterers we utilize:

- Chic Chef Catering, https://www.chicchefcatering.com T: (630) 589-9542
- Elegante Catering, https://www.elegante.net T: (847) 806-0000
- Cuomo Catering, <u>www.CuomoCatering.com</u> T: (708) 344-7660
- Barbara of Barbara's Elegant Touch, <u>www.BarbarasElegantTouchStaffing.com</u>, T: 630-341-3337

Musicians approved by the Museum:

- Harpist, Janelle Lake WhereTheHarpIs.com, harpist.janelle@gmail.com
- Harpist, Nichole Young harpmelodies.com, <u>nichole.harpmelodies@gmail.com</u>
- Rick and Debi Shandling, jazz guitar and keyboard, phone 847-831-4625, debipianotuning@gmail.com
- ZAZZ jazz trio https://zazzjazzcombo.com contact Gail Sonkin at gail.sonkin@gmail.com

Please note the following in addition to the Day or Evening Rental Agreement

- Hourly rate will include set-up and clean-up time.
- The Museum will require a guest list to check people in at the front desk.
- Set-up/Clean-up crew and caterers will be permitted 1 hour before and after Museum Hours.
- 12 (twelve), 6ft x 2.5ft rectangular tables are available for rental use.
- 70 (seventy) chairs are available for rental use.
- 5 (five) highboys are available for rental use.
- Table and highboy covers are available for an additional cleaning charge of \$15.00 each.
 - 6 (six) ivory poly tablecloths and 4 (four) black fitted poly covers are available for the 6' rectangular tables.
 - 5 (five) black fitted poly covers are available for the highboys.
- You may rent additional needs from the caterer and/or other service provider(s). Drop off and pick up times must be scheduled with the Museum's Security Guard.
- Only stemless glassware is allowed. Open flames are not allowed.
- Day Rental Guests must leave when the Museum closes. Event Guests will not be permitted before or after Museum Hours.
- Alcohol is not permitted at Day Rentals during Museum hours.

^{*}Please note, it is not a requirement that Renters use Museum approved services, but any caterer or musicians must meet on-site and be pre-approved by the Museum before the event.